

**VMI Board of Visitors – Audit, Finance and Planning Committee  
Motion and Standing Reporting Items Summary**

<b>January</b>	<b>May</b>	<b>September</b>	<b>As Needed Motions/Updates</b>
<p><b><u>Motion Items</u></b></p> <ul style="list-style-type: none"> <li>• Operating Budget Amendments</li> <li>• Post Facilities Master Plan Update</li> </ul> <p><b><u>Standing Items</u></b></p> <ul style="list-style-type: none"> <li>• IT Report</li> <li>• APA Financial Statement Audit Kick-Off &amp; NCAA Review Conclusion</li> <li>• Preliminary Budget Notes and Assumptions</li> <li>• Annual Agency Risk Management &amp; Internal Control Standards (ARMICS) Assessment/Certification</li> <li>• Payment Card Industry Data Security Standard (PCI DSS) Annual Update</li> <li>• Compliance Reporting</li> <li>• VMI Alumni Agencies Update</li> <li>• BOV-AFP Motion and Standing Reporting Summary</li> <li>• AFP Committee Charter</li> <li>• Safety and Security</li> </ul>	<p><b><u>Motion Items</u></b></p> <ul style="list-style-type: none"> <li>• Adoption of VMI’s Annual Operating Budget</li> <li>• Financial Statements (Audited)</li> </ul> <p><b><u>Standing Items</u></b></p> <ul style="list-style-type: none"> <li>• IT Report</li> <li>• APA Financial Statement Audit Conclusion</li> <li>• VMI Alumni Agencies Update</li> <li>• VMI Annual Debt Report</li> <li>• Safety and Security</li> </ul>	<p><b><u>Motion Items</u></b></p> <ul style="list-style-type: none"> <li>• Six Year Plan Update and Enrollment Projections</li> <li>• Strategic Plan</li> <li>• Institute Small, Women-owned, and Minority-owned Business Plan (SWaM)</li> </ul> <p><b><u>Standing Items</u></b></p> <ul style="list-style-type: none"> <li>• IT Report</li> <li>• APA Report on Compliance – NCAA Subsidy Percentage Requirements</li> <li>• Compliance Reporting</li> <li>• VMI Alumni Agencies Update</li> <li>• Safety and Security</li> </ul>	<ul style="list-style-type: none"> <li>• A/P Faculty Handbook</li> <li>• VMI Accounting Policies and Procedures</li> <li>• Delegation of Authority</li> <li>• Real Estate Actions</li> <li>• VCBA Bond Authorizations</li> <li>• SACSCOC Reaccreditation Updates</li> <li>• APA Five-Year Federal Financial Aid Update</li> <li>• VMI Museum Accreditation Update</li> <li>• VMI Museum Systems Collections Management Policy and Code of Ethics</li> <li>• Department Specific Accreditations</li> <li>• JLARC Study and Recommendations</li> <li>• Crisis &amp; Emergency Management Planning (CEMP)</li> <li>• Continuity of Operations Plans (COOP)</li> </ul>